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MEMORANDUM FOR: Chief, Industrial Security Branch

FROM:

[redacted]
Industrial Security Branch

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SUBJECT: Industrial Security Officers Training Course

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1. I heartily concur with [redacted] comments. Over all I feel that the course went well. This class contained three (3) Office of Communications officers: the Chief of the Industrial Branch, an Industrial Communications Rover and a Communications Security Officer, as well as several Physical Security Division officers from DSB and OSSB. Only [redacted] of the [redacted] class members were involved directly in industrial security; all were from Logistics Security. It was the latter [redacted] that provided nearly all the class interaction. [redacted]

2. Should the Industrial Security Officers Course be separated from the Physical Security Course, it should be lengthened to 5 days. The additional length of time would allow for inclusion of a section on ADP security, industrial commo and/or communications security. TEMPEST is also a subject that could be addressed. [redacted]

3. The presentation from the auditors from the Office of Finance needs to be refined next time to focus more on the type of information that shows up in accounting records; i.e., work authorization numbers, job numbers, charge numbers, time cards, etc. [redacted]

4. The inclusion of the technology transfer and legal presentations in this year's class added significant information and should be retained. It may be worth also exploring a presentation from the CI Staff regarding the threat. Previous attempts to address this area by the use of speakers from the FBI and Security Analysis Group/OS were not successful because those speakers were so general in their comments and talked around the subject to such an extent that there was nothing of importance left. [redacted]

5. Recommend that the narrative portion of the Critique be returned to use.

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6. I wish to add that it was a pleasure to work with Mr. on this class. His enthusiasm and vitality was infectious. He is a highly competent officer and I would enjoy working with him anywhere anytime.

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MEMORANDUM FOR: Chief, Industrial Security Branch/PSD

FROM:

Industrial Security Branch/PSD

SUBJECT: Industrial Security Officers Training Course

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1. Based on personal observation and concomitant conversations with students attending the most recent Industrial Security Officers Training Course, it was most evident that the course was viewed by attendees as a true success. However, this writer feels that there are some specific areas that need to be addressed to ensure the continuous effectiveness of the course and simultaneously produce a sense of continuity. [redacted]

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2. As you very well know, the goal of the course is to acquaint those individuals with minimal or no background in the physical/industrial arena with enough basic knowledge to become semi-operational when assigned to an area requiring those requisite skills focused upon in the class. This is the premise upon which the course is designed in addition to the format that is chosen. Selection of participants to attend the course, however, is coordinated through the Security Education Group. The class monitors, therefore, obtain the list of students after the students have been selected. This being the case, the ISB monitors are somewhat cast in a catch-22 situation, for the format of the course is designed by the time the attendees are selected, thereby negating the opportunity to design the course at a level commensurate with the experience of the students. We found that in the most recent class, the background of students ranged from minuscule to extensive. It seems to this writer that if the individuals chosen to attend this course are selected in accordance with the objective of the course, planning for the course could be more simplified and the objective would be more achievable. [redacted]

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3. A review of critiques from previous participants in the course, as well as the critiques of the most recent participants, pretty-much confirms the deeply-held notion that the objective of this course may be better achieved if it is

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separated from the physical security portion. If this separation is not feasible, there should be a more closely coordinated effort between the respective monitors of the course to ensure continuity. Even though the monitors are from different branches within the Physical Security Division, I see no difficulties in accomplishing this feat. []

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4. Of paramount importance in the next scheduling of this course is the necessity to eliminate the redundancy inherent in the document control presentation. The degree of discrepancy in the manner in which private industry and the government perform document control function is not so significant that this presentation could not be successfully presented in one briefing. [] has performed the briefings for this portion of the course for the last two years and is fully in agreement with this suggestion and, therefore, supports and encourages the change in format. []

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5. It goes without saying that there was concern expressed by some attendees who experienced some difficulty understanding the presentation on telephone security. This is an extremely technical topic, attributable mostly to the fact that the technology in telephones changes almost daily, but the briefing is surely a necessity. [] does a good job of simplifying the subject matter, and this writer feels that the briefing should continue. It may be more digestible if some "hands-on" experience could be incorporated into the briefing. []

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6. In an attempt to achieve some balance, the presentations by representatives from private industry is a must. It serves as an excellent avenue in providing a perspective to students as to how the rules and regulations we impose are being implemented by the recipients and the impact they could have on a contractor's operations. []

7. The role of the contracting officer is extremely significant and is deeply entrenched in the day-to-day operations of a security representative for the customer. An appreciation and understanding of this role is almost mandatory and should remain integral to the course. []

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9. All things considered, I would say the course was a success in its entirety. The enclosed suggestions are only mentioned as enhancement items to improve the posture of the course; not as an act of castigation.

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